



CAPTAIN

YOUTH AND FAMILY SERVICES

5 Municipal Plaza, Suite 3, Clifton Park, New York 12065
(p) 518.371.1185 (f) 518.383.7997 www.captainyfs.org

CAPTAIN's Treasures Donation Guidelines

Thank you for considering CAPTAIN's Treasures as your donation destination for *gently used clothing, housewares and furniture*. Your generosity enables us to offer free or low-cost items to those in need as well as support the work of CAPTAIN Youth and Family Services' many programs throughout Saratoga County. Additionally, you are helping the environment by recycling items that can be used by others.

When making your decision to donate, please use the following guidelines as we have very limited storage and dumpster space and cannot accept everything you may wish to donate.

Donation Hours: Monday - Friday, 9:00 a.m. - 4:00 p.m. and Saturday, 10:00 a.m. - 2:00 p.m. Please do not "drop and run" as those found doing so may be subject to a fine for littering. There are no Sunday donation hours.

Process: Please limit donations to three bags/boxes and bring them to the rear entrance of the store and ring the bell. A volunteer will assist you in sorting through your donation to determine if all items are appropriate for sale. *Items deemed unacceptable will be returned to you for off-site disposal.* **CAPTAIN reserves the right to refuse any and all items.**

Donation Receipts: Available from staff following the sorting process.

Clothing Guidelines: We gladly accept clothing that is *in season, in style* (excluding Vintage clothing), *clean, wrinkle-free and odor-free*. Clothing must be neatly folded. Shoes, belts and handbags need to be in excellent condition and may not be designer "knock-offs."

Household Items: Dishes, cookware, bake ware, glassware, eating and cooking utensils and collectibles must be *dusted, clean and free of chips, cracks and dents*. Small appliances are only accepted if they are clean and in excellent condition. Linens and bedding must be washed and stain-free prior to donating.

Children's Items: We can only accept clean clothing and books in good condition. We are prohibited by law from reselling baby furniture, car seats, strollers or toys. If you have any of these items in very good condition, we will be happy to refer you to another local non-profit that can accept them.

Furniture: Please call ahead to make sure we have room for your donation. Furniture must be in “move-in” condition, meaning it cannot be soiled, broken, moldy, severely scratched, covered with pet hair, or smelling of smoke. We do not pick-up or deliver furniture. Also, please bring someone with you to help unload your furniture as volunteers are not always able to assist.

Other: Books, artwork, CDs and DVDs will be accepted on an as-needed basis. If our current stock exceeds demand, we may have to refuse your donation.

The following items CANNOT be accepted at CAPTAIN's Treasures:

- Torn, stained, out-of-season or out-of-style clothing
- Intimate apparel, bathing suits, bridal and bridesmaids gowns
- Computers, televisions, printers, and old electronics (speakers, stereos, phones, etc.)
- Heavy exercise equipment (treadmills, Bowflex, etc.)
- Large appliances (dishwashers, clothes washers, dryers, refrigerators, etc.)
- Mattresses, box springs or entertainment centers
- Textbooks, encyclopedias, Readers Digest condensations, magazines, calendars
- Toys, stuffed animals, board games
- Cribs, strollers, high chairs, car seats, crib bumpers, etc.
- Sports equipment
- Bicycles (*Bikes in good condition may be donated at the CAPTAIN Main Office*)
- Luggage
- Stained, dirty or broken housewares or small appliances, and large sharp knives
- Records, albums, cassette tapes, VCR tapes
- Religious articles of any kind
- Wallpaper or blinds
- Shower seats or commodes
- Light fixtures (wire in) or fluorescent light bulbs
- Hangers
- Christmas trees

Thank you for your cooperation. This helps to defer our costs for disposal/removal of “un-saleable” merchandise, and helps to maximize our limited space.